

Pre-Course Counselling Checklist (Diploma)

- Please refer to the SkillsFuture Singapore (SSG) official website (<https://www.skillsfuture.gov.sg/pei>) for the listing of approved NAFA programmes and details for dispute resolution.
- NAFA Diploma programmes are funded by the Singapore's Ministry of Education and are widely recognised for its quality education and efficient corporate governance. Refer to our official website (<https://www.nafa.edu.sg/about-us/corporate-information/recognition>) for corporate accolades we have won.
- This pre-course counselling provides guidance and advice on the suitability of the programmes to the aspirations of applicants. Please refer to the programme information to find out more before applying:
 - Faculty of Art and Design: <https://www.nafa.edu.sg/faculty/faculty-of-art-design>
 - Faculty of Performing Arts: <https://www.nafa.edu.sg/faculty/faculty-of-performing-arts>
 - Faculty of Interdisciplinary Practice: <https://www.nafa.edu.sg/faculty/faculty-of-interdisciplinary-practice>
- NAFA offers Diploma programmes with a duration of 3 years. However, under exceptional circumstances, students are allowed up to 5 years to complete the programme.
- Upon the successful completion of a Diploma, you may apply for our Degree programmes. Acceptance into these Degree programmes are not automatic and are subject to:
 - Entry requirements set for the selected programme
 - A Portfolio interview or Audition
- **Admission requirements** include:
 - Potential in Artistic Talent and Creativity (Admission Test/ Audition/ Portfolio Submission)
 - English Language Proficiency
 - Educational Qualifications

For details of our admission requirements, please refer to:
<https://www.nafa.edu.sg/admissions/diploma-admissions>

- The application results will be released 4 – 6 weeks after the Admission Test/ Audition/ Portfolio Submission.
- Applicants must apply for **Module Exemptions** during the online application and submit supporting documents.
- The **Academic Calendar** and **Lecturer-Student Ratio details** can be found on our website: <https://www.nafa.edu.sg/admissions/academic-information>
- There are opportunities for career prospects or further education after graduation. Details can be found on our website: <https://www.nafa.edu.sg/industry/education-and-career-guidance>

- The **total fees payable** throughout the programme includes:

- Programme Fees
- Administrative Fee and Health Services Fee
- Miscellaneous Fees
- Non-Refundable Application Fee

Details can be found on our website: <https://www.nafa.edu.sg/admissions/fees/diploma>

- **Agency Fees** payable to the Agent are applicable to students who engage agency services.
- NAFA students are covered under a group **medical insurance scheme** that includes Hospital & Surgical coverage (GHS) and Personal Accident coverage (GPA).
 - Details can be found on our website:
<https://www.nafa.edu.sg/admissions/fees/diploma/programme-fees>
 - For more information on healthcare in Singapore, please refer to Ministry of Health (MOH)'s Official Website: <https://www.moh.gov.sg/>
- Details of **NAFA's Student Support Services** can be found on our website. These services include:
 - For international students –
<https://www.nafa.edu.sg/admissions/international-student-guide/living-in-singapore>
 - Student Counselling for Special Education Needs –
<https://www.nafa.edu.sg/admissions/applicants-with-special-educational-needs>
 - Education and Career Guidance –
<https://www.nafa.edu.sg/industry/education-and-career-guidance>
 - Financial Assistance Schemes –
<https://www.nafa.edu.sg/admissions/scholarships-and-financial-aid-schemes>
- Details of **NAFA's Transfer, Withdrawal and Refund Policy** can be found on our website.
 - <https://www.nafa.edu.sg/admissions/academic-information>
 - <https://www.nafa.edu.sg/admissions/fees/diploma/refund-policy>
- Details of **NAFA's Feedback or Complaints Procedures** can be found on our website.
 - <https://www.nafa.edu.sg/contact-us/whistleblowing-policy-and-procedures>
- The **Tuition Grant Scheme (TGS)** was introduced by the Government to help students with the cost of tertiary education in Singapore.
 - Eligible **Singapore Citizens** are automatically awarded a Tier A Tuition Grant, which is the highest level of tuition fee subsidy, Singapore Citizens thus pay the lowest tuition fees. There is no bond obligation.
 - Eligible **Singapore Permanent Residents (SPRs)** may choose to apply for a Tier B Tuition Grant only. Successful applicants are required to work for a Singapore entity for three years upon graduation.
 - Eligible **international students** may choose to apply for a Tier C Tuition Grant only. There is a limited number of Tuition Grants available for international students, and selection is competitive and based on merit. Successful applicants are required to work for a Singapore entity for three years upon graduation.
 - The Tuition Grant is not transferable between programmes. The applicant may be required to take another Admission Test, Audition or Portfolio Submission if he/she would like to apply for another programme.

- Applicants who have exceeded the maximum TGS cap of 10 semesters or graduated from the local polytechnics (SP, NP, NYP, TP or RP), universities (NUS, NTU, SMU, SIT, SUSS and SUTD) or LASALLE College of the Arts, are no longer entitled to the Tuition Grant and will have to pay the full programme fees for their study at the Academy.
- Singaporeans aged 40 years old and above will be eligible for the Tuition Grant even if they had received prior Tuition Grant for the same or higher qualifications.
- For Singapore Permanent Residents (SPRs) and international students, you will be contractually obliged to work in a Singapore entity for three (3) years upon graduation in exchange for the grant received under the Tuition Grant Scheme.
- SPRs and international students who applied for the grant successfully are required to execute a Tuition Grant Agreement with the Government of Singapore, represented by the Ministry of Education (MOE). Students who do not sign the agreement will have to pay non-subsidised fees for their studies at NAFA.
- SPRs and international students who fail to complete the programme (e.g. withdrawal or termination) or fulfil their bond obligation, will be required to pay liquidated damages. The amount of liquidated damages is computed based on the total Tuition Grant (inclusive of any GST subsidy) that you have received during the duration of study plus 10% compound interest per annum. The amount of liquidated damages will be reduced proportionately if you have served part of your Tuition Grant bond obligation.
- SPRs and International Students who wish to defer their Tuition Grant bond obligation are required to apply through the MOE TG&S portal (<https://tgs.moe.gov.sg/>) at least 6 weeks before the commencement of your deferment period. The deferment application is subject to MOE's approval on a case-by-case basis and submission of a Banker's Guarantee. Failure to seek MOE's approval for deferment before you commence your further studies is a breach of the Tuition Grant Agreement and you may be liable to pay liquidated damages. Upon completion of your further studies, you may claim your Banker's Guarantee after you report to MOE with proof of employment to serve your bond.

FOR INTERNATIONAL STUDENT

- **Student's Pass (STP)**

- The Immigration and Checkpoints Authority (ICA) is the primary authority that controls immigration matters.
- Part-Time work of up to a maximum of 16 hours per week is permitted
 - <https://www.mom.gov.sg/passes-and-permits/work-pass-exemption-for-foreign-students>
- Terms and Conditions are issued by the ICA for the STP
 - https://www.ica.gov.sg/docs/default-source/ica/files/docs/terms - conditions_stp.pdf

- NAFA does not run any hostels and applicants are required to arrange **accommodation** and make provisions on the cost of living independently.

- Refer to the following link for more information regarding living in Singapore:
<https://www.nafa.edu.sg/admissions/international-student-guide/living-in-singapore>

- **Singapore Laws**

- There are offences that may not have serious repercussions in the applicant's home country, but could potentially have heavy consequences in Singapore, especially those relating to Immigrations, Customs, Environment, Home Affairs and Labour.
- Please refer to relevant Singapore laws. This includes, but not limited to, immigration requirements, laws on driving, drugs and alcohol abuse, political activities, employment, smoking, traffic and littering. Trafficking of drugs carries a death penalty.
 - Singapore Police Force (<http://www.spf.gov.sg/>)
 - Ministry of Manpower (<http://www.mom.gov.sg/>)
 - Immigration and Checkpoints Authority of Singapore (<https://www.ica.gov.sg>)
 - Central Narcotics Bureau (<https://www.cnb.gov.sg/>)
 - Personal Data Protection (<https://www.pdpc.gov.sg/>)
 - Smoking (<https://www.nea.gov.sg/our-services/smoking-prohibition/overview>)