

Terms of Admission

Your acknowledgement on the Admission Form confirms that you have fully understood and accepted the terms listed in this document.

You are encouraged to download a copy of this document for your own reference as it will be updated with prevailing information in the event of change.

1 Conditional Admission

Please refer to the section on conditional admission for details if you have been admitted conditionally.

A conditional offer may be rescinded if the conditions for admission are not met by the stipulated deadline.

2 Financial Matters

2.1 Programme Fees

- Annual programme fees are available here: [Programme Fees](#)
- Annual fees for Diploma and Bachelor's Degree are based on 120 credits per year. The cost for additional credits taken will be chargeable at yearly programme fees divided by 120 credits of the programme.
- Fees for the Foundation programme are based on a 1-year programme of 180 credits.
- Singapore Citizens enrolling into the Diploma and Bachelor's Degree programmes may apply for the [Higher Education Student Loan \(HESL\)](#), [CPF Education Loan](#), [Post-Secondary Education Account \(PSEA\)](#), or [Mendaki Tertiary Tuition Fee Subsidy \(TTFS\)](#). Please refer to the relevant links for eligibility details.

	Diploma	Bachelor's Degree
HESL	SC	SC
CPF Education Loan	SC and SPR	SC and SPR
PSEA	SC	SC
Mendaki TTFS	SC	SC

SC: Singapore Citizens; SPR: Singapore Permanent Residents

- If you wish to make a partial payment of your programme fees as you are applying for the above-mentioned financial schemes, please use the [payment portal](#) instead of the application portal.

2.2 Miscellaneous Fees

2.2.1 Other Fees

These fees are compulsory fees payable in addition to the programme fee and are non-refundable.

Fee	All Students
Administrative Fee for 1 st to 3 rd candidature years of study (including Student Card & Library Membership) [#]	S\$250 per year
Administrative Fee for 4 th & 5 th candidature year of study (<i>non-refundable</i>) [#]	S\$250 per year
Health Services Fee [#]	S\$80 per year

[#] Fees are inclusive of prevailing GST.

2.2.2 Fee Protection Scheme

The Bachelor's degree programmes, Diploma programmes and NAFA Foundation Programme offered by NAFA are funded by Singapore's Ministry of Education (MOE) and exempted from the Fee Protection Scheme under the EduTrust requirements of the Skills and Workforce Development Agency (SWDA). With effect from 1 December 2023, the unsubsidised Master's degree programmes are exempted from the Fee Protection Scheme under the EduTrust requirements of the Skills and Workforce Development Agency (SWDA).

2.2.3 Health Services Fee

The Health Services Fee comprises of fees for Group Medical Insurance, International SOS and Work Injury Compensation (WIC) Insurance.

Group Medical Insurance

All NAFA students in the NAFA Foundation Programme (NFP), Diploma, Bachelor's Degree and Master's Degree programmes are covered under a group medical insurance scheme that includes Hospital & Surgical coverage (GHS) and Personal Accident coverage (GPA) up to \$30,000 per policy year. The GPA serves as a protection against death or permanent disablement resulting from accidental causes.

International SOS

NAFA have partnered with International SOS where students will have access to 24/7 expert advice and assistance for any concerns relating to health, security & mental health while travelling on official overseas trips.

Group Travel Insurance

Applicable to students who are travelling overseas on official school trips or representing NAFA, students will be covered under the Group Travel Insurance which is procured by NAFA.

Work Injury Compensation (WIC) Insurance

Applicable to students who participate in approved Industry-based Learning (IBL) related work assignments such as, Internship, Industrial Attachment and Teaching Practicum. The insurance covers all work-related injuries, death and occupational diseases occur during the official attachment period.

2.2.4 Financial Aid Consultation

The Office of Student Services offers a one-on-one Financial Aid Consultation if you need information about:

- Available in-house & external financial schemes
- Tips on applying for financial assistance schemes
- Application of government schemes (For Singaporeans/SPR)

To book an appointment or find out more, you may [click here](#) or contact Office of Student Services – Financial Aids & Awards at faas@nafa.edu.sg.

3 Withdrawal and Refund

Incoming students who wish to withdraw their acceptance to enrol should contact their programme managers via email to inform them of their intention to withdraw.

Fees that were previously paid could be refunded in accordance with the [Refund Policy | NAFA](#).

Application Fee is non-refundable under any circumstances.

Refund	If Student's duly completed Refund Form is received
Full refund of the Programme Fee, and Health Services Fee paid less Administrative Fee	Within Cooling-off Period, that is, within 10 calendar days after signing the admission form.
Refund fees paid less:- i. 10% Programme Fee for the semester, ii. Administrative Fee for the year, iii. Health Services Fee for the year and iv. Telegraphic Transfer Fee (if applicable)	After Cooling-off Period and within 14 calendar days after the Semester Commencement Date.
No Refund	More than 14 calendar days after the Semester Commencement Date.

4 Declarations

4.1 Parent/Guardian's Consent

- I consent to my child's/ward's admission to the Nanyang Academy of Fine Arts (NAFA) in the programme offered and conducted by NAFA. I will be liable for all fees and charges in connection with the programme of study. I will also support him/her financially during the programme of study and stay in Singapore. I will also undertake to pay all repatriation expenses should the need arises.

4.2 Indemnity

- I/We undertake, to the furthest extent permitted by law, to absolve NAFA, its representatives and/or agents from any claims arising out of any death, injury, loss or damage caused by or to me/the student during the programme of study at NAFA (including, for which avoidance of doubt, any training, workshop, assignments or visits outside NAFA's campuses which may be assigned to or attended by me/the student)
- I/We further undertake, to indemnify and hold NAFA harmless against all claims which may be made against it by reason of or in connection with:
 - any damage to property belonging to NAFA or any of its directors, employees, visitors, licensees, students, third-party service providers or any other party which is caused by me/the student; and
 - any death or injury suffered by any person, whether a director, employee, visitor, licensee, student, third-party service provider of NAFA or any other party caused by me/the student

4.3 Personal Data Protection

Students' consent for the collection, use and disclosure of their personal data at the point of online programme registration and enrolment includes the following:

- I agree to be automatically enrolled as Alumni of NAFA upon graduation. This will facilitate responses to verification requests from organisations providing services for which NAFA Alumni has applied and to build a vibrant Alumni community.
- NAFA collects, uses and discloses my personal data, which may include, without limitation, my name; address; telephone numbers; email addresses; date of birth; gender; nationality, and personal identification number; photographs of me and other audio-visual material; my preferred communication method; any other information that I choose to provide to NAFA; and any other information that NAFA collects from third-party sources.
- I agree that my personal data as collected above may be used or disclosed by NAFA for all purposes necessary to operate as a School, including but not limited to the following:
 - Evaluating and conferring scholarships, financial aid, or other grants or positions;
 - Using and disclosing relevant personal data (including my school records, disciplinary records, academic records and graduation status) to potential employers, scholarship providers and other organisations, who may request such data pursuant to applications I make for employment, financial or other benefits;
 - Informing, enrolling and facilitating my participation in NAFA's academic programmes, activities, partnerships (e.g. Exchange programmes, internship programmes) and alumni development opportunities;
 - Administering and/or managing my relationship with NAFA, including verifying my identity, contacting me regarding information about matters relating to my studies or NAFA, responding to my enquiries, providing me with services, processing payments and other fees, and conducting research including surveys after as well as before graduation;
 - Publishing in NAFA's newsletters, publications, and marketing related materials;
 - Disclosing my academic grades and school records to universities to facilitate university admission processes and allow universities to invite me to apply for scholarships;
 - Informing my former secondary school(s) of my academic records and other personal data, to facilitate school outreach and alumni development;
 - Complying with directives or requests from the Ministry of Education or the Ministry of Defence; any order of any court, tribunal, arbitrator or other adjudicator; from the police; and from any other governmental or quasi-governmental bodies; and
 - Any other purposes permitted by applicable law, or as may be described to me from time to time at the point of collection of my personal data.
- I consent to the collection, use and disclosure of my personal data in accordance with the Purposes.
- I further consent to the sharing of my personal data with NAFA's partners, contractors and agents, unaffiliated third parties and all relevant governmental and/or regulatory authorities, whether in Singapore or abroad, for the Purposes.
- I undertake and warrant to obtain all necessary prior consents to any disclosure by me of any other individual's personal data to NAFA. I shall fully indemnify NAFA against all actions, claims, proceedings, costs, damages, legal costs and other expenses arising out of any breach of this, my undertaking.
- I agree that NAFA shall protect and manage my personal data in accordance with the NAFA Privacy Statement, which I can access from NAFA's corporate website ([Privacy Statement | NAFA](#)).
- I agree to contact NAFA at DPO@nafa.edu.sg if I have any reservations on the above.

4.4 Student Administration Matters

4.4.1 Foundation

- I/We confirm that the student shall be bound by NAFA's policies, rules and regulations including NAFA's Intellectual Property, imposed or amended from time to time whilst he/she is a student of NAFA.
- I/We consent to NAFA's collection, usage and disclosure of the student's personal data for purposes including but not restricted to communication, academic, research, statistical reporting and surveys (whether conducted by NAFA or any third-party as appointed by NAFA, and whether initiated by NAFA or any government authority), unless and until NAFA is notified of my/our withdrawal of my/our consent in writing.
- I/We understand that the student must inform NAFA immediately should there be a change in the student's personal particulars.
- I/We consent to NAFA to contact the parent/guardian unless I/we opt out from it.
- I/We understand that the student's admission into the chosen Diploma programme in the following Academic Year is conditional on the student's successful completion of the NFP. Failure to complete the NFP will have the conditional admission into diploma revoked.
- I/We understand that the student's candidature will be terminated if the student fails to meet the academic requirements as stipulated in the NAFA Foundation Programme Handbook.

4.4.2 Diploma

- I/We understand that in the event that the student is unable to complete the programme within 3 years, the student must do so within the 5-year candidature period.
- I/We understand that the student's candidature will be terminated if the student fails to meet the academic requirements as stipulated in the Diploma Handbook, at the end of each candidature year.
- I/We confirm that the student shall be bound by NAFA's policies, rules and regulations including NAFA's Intellectual Property, imposed or amended from time to time whilst he/she is a student of NAFA.
- I/We consent to NAFA's collection, usage and disclosure of the student's personal data for purposes including but not restricted to communication, academic, research, statistical reporting and surveys (whether conducted by NAFA or any third-party as appointed by NAFA, and whether initiated by NAFA or any government authority), unless and until NAFA is notified of my/our withdrawal of my/our consent in writing.
- I/We understand that important notices such as release of assessment results may be sent via email or by post to the student's parent/guardian if the student is below 21 years old, unless and until NAFA is notified of my/our intention to opt-out in writing or when the student reaches 21 years old during the student's study at NAFA.
- I/We understand that the student must inform NAFA immediately should there be a change in the student's personal particulars and contact information.
- I/We consent to NAFA to contact the parent/guardian unless I/we opt-out from it.

4.4.2 Bachelor's Degree

- For programmes under the University of the Arts London (UAL): I/We must complete the programme within the normal period of candidature to be conferred a degree by UAL. I/we understand that if I/we complete the programme after the normal period within the maximum candidature period, will instead be conferred a degree by the University of the Arts Singapore (UAS).
- I/We confirm that the student shall be bound by NAFA's policies, rules and regulations including NAFA's Intellectual Property, imposed or amended from time to time whilst he/she is a student of NAFA.
- I/We consent to NAFA's collection, usage and disclosure of the student's personal data for purposes including but not restricted to communication, academic, research, statistical reporting and surveys (whether conducted by NAFA or any third-party as appointed by NAFA, and whether initiated by NAFA or any government authority), unless and until NAFA is notified of my/our withdrawal of my/our consent in writing.
- I/We understand that the student must inform NAFA immediately should there be a change in the student's personal particulars and contact information.
- I/We consent to NAFA to contact the parent/guardian unless I/we opt-out from it.

4.4.3 Master's Degree

- I understand that I must complete the programme within the maximum study period, which is the normal programme length plus 2 years.
- I confirm that I shall be bound by NAFA's policies, rules and regulations including NAFA's Intellectual Property, imposed or amended from time to time whilst I am a student of NAFA.
- I consent to NAFA's collection, usage and disclosure of the student's personal data for purposes including but not restricted to communication, academic, research, statistical reporting and surveys (whether conducted by NAFA or any third-party as appointed by NAFA, and whether initiated by NAFA or any government authority), unless and until NAFA is notified of the withdrawal of my consent in writing.
- I understand that I must inform NAFA immediately should there be a change in my personal particulars and contact information.