

Authorisation Letter Collection of Graduation Certificate

To: Office of Student Services

I, _____, _____,
(Student's name in full as in NRIC/Student's Pass) (Student's NAFA Admission Number)

hereby authorise

_____, _____,
(Authorised representative's name in full as in NRIC/ID document) (Last 4 alpha-numeric of NRIC/FIN)

to collect the following document(s) on my behalf *(please ✓ accordingly)*:

- ☐ Degree Certificate (UAL)
- ☐ Degree Certificate (UAS)
- ☐ Degree Certificate and Transcript (RCM)
- ☐ Diploma Certificate

Student's Signature: _____

Date: _____

Important Note

For verification purposes, the authorised representative will be required to produce the following documents during collection:

- Authorisation letter signed by the student
- The authorised representative's identity card or passport