

Office of Student Affairs
Certificate and/or Transcript Mailing Request Form



(A) Your Particulars			
Full Name (as in NAFA Student Card)			
NAFA Course			
NAFA Admission Number		Contact Number	
(B) Overseas Address that the document(s) should be posted to			
Country		City	
Mailing Address			
Mailing Address in Chinese (if applicable)			
(C) Declaration by Graduate			
<p>I acknowledge that my documents will be posted to me via <u>normal</u> mail which does not have a tracking number.</p> <p>I understand that NAFA will not be held responsible for any delay, loss or damage to my Certificate and/or Transcript.</p> <p>I confirm that I have read and understood the above statements.</p>			
<p>_____</p> <p>Signature of Graduate</p>		<p>_____</p> <p>Date submitted</p>	