

APPLICATION FORM FOR VISITING SCHOLAR PROGRAMME

Introduction

The Nanyang Academy of Fine Arts (NAFA) Visiting Scholars Programme (VSP) aims to admit overseas and local scholars and researchers who wish to come to NAFA for a period of time to conduct independent research on topics of their choice. The scholars might come under the guidance of, or in collaboration with members of the NAFA faculty upon request. The visiting scholars are expected to make at least one presentation of their research to the NAFA community. In addition, they are encouraged to conduct guest lectures, masterclasses or workshops during their stint in NAFA.

The VSP is open to faculty members of tertiary institutions, independent artists, performers, or researchers with an adequate exhibition / performance / publication record.

Application Form for VSP

1. Please complete, print and post the application form to: The Office of Academic Affairs, NAFA together with the relevant documents **at least 6 months** in advance of the desired visiting period. Alternatively, you can send by email to Ms Khor Sheau Ling slkhor@nafa.edu.sg
2. All interested individuals must attach their CV, a letter of intent, a description of their current research interest, evidence of funding and 2 letters of reference.

Fees

1. For every approved application, a processing fee of S\$200 is payable.
2. Monthly fees will be charged at S\$600 per month and this will enable the scholar to gain access to NAFA's part-time faculty office, library, IT services and staff gym.
3. One-to-one session with our faculty members for research or principal studies consultation will be charged at S\$150 per hour, upon permission of the Programme Vice-Dean. The full payment must be made within the first week of the programme.

Duration

Minimum of 4 weeks, and up to a maximum of 2 semesters. The scholars may apply to visit starting in **January or August** of every year.

Visa, Insurance and Accommodation

Overseas scholars should arrange for their own visa and purchase their own insurance that covers them for the entire duration of their visit before their arrival in NAFA. As NAFA does not operate any student hostels, we do not provide accommodation for overseas scholars. We can, however, provide a list of short-term housing recommendations within NAFA's vicinity.

Notification of application outcome

The Office of Academic Affairs will inform applicants of their application outcome via email. Hence, please ensure that your email address is clearly written.

Visiting Scholar Application Form

Please **complete all sections** of this form; any information not provided may result in your application being unsuccessful.

Details of your Proposed Visit	
Date of Application (dd / mm / yyyy)	NB: Applications should be received at least 6 months in advance of a proposed visit.
Date of proposed visit (Please include both start and end dates for visit)	Start Date: End Date:
Personal Details	
Title (Miss/Mrs/Mr/Dr)	
Family Name (as it appears on your formal documentation e.g. Passport)	
First Name(s) (as it appears on your formal documentation e.g. Passport)	
Nationality	
Date of Birth (dd / mm / yyyy)	
Passport / FIN Number	
Full Postal Address	
Tel No (with the country code)	
Email	

Qualifications and Current Status

Qualifications, awarding institution(s) and the year(s) in which these were completed
(PhD, Master Degree, Bachelor Degree, etc.)

Please specify which of the following option apply to you:

Option A:

Please provide the name and address of your Institution

Please also specify your current position/appointment

I am an academic staff member at an academic Institution

Name of Institution:

Address:

Position:

Option B:

Please provide the name and address of the Institution at which you are currently studying.

I am a student

Name of Institution:

Address:

<p>Please also specify what qualification you are currently studying for (for example a PhD, Master Degree, etc.)</p>	<p>The qualification I am currently studying for:</p>
<p>Option C:</p>	<p><input type="checkbox"/> I am an independent artist / performer / researcher</p>
<p><i>Proposed Research Interests and Activities</i></p>	
<p>Please briefly describe your area(s) of research interests:</p>	
<p>Please briefly describe the resources at NAFA that will be valuable to your research, and what do you hope to achieve during your visit:</p>	

<p>If there is a particular faculty member you intend to work with, please list him/her here:</p>	
<p>Have you made contact with your proposed faculty member before this application?</p>	
<p>Are you receiving any sponsorship funding for your visit? If yes, please provide the details (funding source and amount):</p>	
<p>Name, designation and contact details of 2 Referees</p>	

Proposed Research Activities (Please submit a 1 – 2 page research proposal, including your research title/question, methodology and facilities required. The Office of Academic Affairs may contact you for further details if needed.)

Required Documentation

Please ensure you attach the following documents in order for us to process your application:

Supporting documents attached:

- Curriculum Vitae / Resume
- Research Proposal

- Evidence of sponsorship funding
- 2 letters of reference containing the referee's name and contact details

Signature of Applicant:

For Official Use:

- Verified documents submitted are complete
- Notified respective Vice-Dean of Programme
- Informed applicant of application outcome