

Application Form for Workshop

<p>Workshop Title <u>An Introduction to Safe Dance Practice in MOE Schools</u></p> <p>Schedule (Please indicate your preferred schedule)</p> <p>_____</p> <p>_____</p>	<p>Subsidy / Funding</p> <p><input type="checkbox"/> SkillsFuture Credit Credit amount to claim: _____ <i>(Applicable only for Singaporeans, 25 years old and above)</i></p> <p><input type="checkbox"/> Union Training Assistance Programme (UTAP) <i>(Applicable only for NTUC members)</i></p>
<p>PERSONAL PARTICULARS</p> <p>Full Name (as in NRIC / Passport): _____ Gender: F / M</p> <p>ID Type: <input type="checkbox"/> NRIC <input type="checkbox"/> PR <input type="checkbox"/> Passport <input type="checkbox"/> Employment Pass <input type="checkbox"/> Work Permit <input type="checkbox"/> Dependent's Pass</p> <p>NRIC/Passport/FIN Number: _____ Date of Birth: _____ Race: _____</p> <p>Nationality: _____ Email Address: _____</p> <p>Mailing Address: _____</p> <p>Mobile: _____ Highest Qualification: _____</p> <p>Level of Student that you teach (Eg, Primary, Secondary): _____</p> <p>No of Years of instructing CCA: _____</p> <p>Main Dance Genre Taught in Schools: (Ballet, Contemporary, Chinese Dance, Hip Hop, Indian Dance, Malay Dance, etc)</p> <p>_____</p> <p>Dance injuries if any: _____</p>	
<p>Company Billing Information (Only applicable to an applicant who is under company sponsor)</p> <p>Company Name: _____ Company UEN: _____</p> <p>Address: _____</p> <p>Contact Person's Name: _____ Tel: _____</p> <p>Email Address: _____</p>	
<p>PDPA</p> <p>Please tick the relevant boxes below if you agree to receive the following:</p> <p><input type="checkbox"/> I do not wish to receive any updates from NAFA</p> <p><input type="checkbox"/> I would like to receive updates from NAFA via the following channel:</p> <p style="margin-left: 20px;"><input type="radio"/> Email</p> <p style="margin-left: 20px;"><input type="radio"/> SMS</p>	
<p>DECLARATION</p> <p><input type="radio"/> I hereby declare that the above information is accurate, and I agree to abide by the rules and regulations stipulated by the Academy. NAFA reserves the right to change the terms & conditions stated at the back of this form without prior notice</p> <p>Signature: _____ Date: _____</p>	

Workshop – Terms and Conditions

1. Registration

- Applicants are required to read and understand the terms and conditions before signing and submitting the application to CLE.
- Registration can be done in person at the CLE office or by sending us an email of this application form.
- Registration closes 2 weeks before the course commencement date or when the course is fully subscribed, whichever is sooner.

2. Payment of Fees

- Payment of fees must be made in full upon registration to confirm your place.
- Payment can be done in person at Finance cashier counter located at NAFA Campus 1, Wing B, Level 1 (Mon – Fri, 9 am – 5 pm) or online via credit/debit card.

3. SkillsFuture Credit (Applicable to Singaporean 25 years old and above)

- Participants are required to submit their SkillsFuture Credit claim via SkillsFuture Credit website (<http://www.skillsfuture.sg/credit>) within 60 days before the course start date.

4. Union Training Assistance Programme (UTAP) (Applicable to NTUC Members)

- NTUC members enjoy 50% *unfunded course fee support for up to \$250 each year when they sign up for courses supported under UTAP. From 19 June 2020, NTUC Union Members aged 40 years and above will now get a one time top-up of \$250 to their existing UTAP balance. This group of members can now enjoy higher funding support up to \$500 per individual each year, capped at 50% of unfunded course fees, for **courses attended between 1 July 2020 to 31 December 2022**
- Please visit www.ntuc.org.sg/membership to sign up as a member
**Unfunded course fee refers to the balance course fee payable after applicable government subsidy. This excludes GST, registration fees, misc, fees etc.*

5. Course Confirmation

- Participants will be notified of the course status through email one week before the scheduled course commencement.

6. Language

- All classes are conducted in English unless otherwise stated.

7. Course Cancellation/Postponement

- NAFA reserves the right to cancel or postpone any course at short notice. If the class is unable to proceed due to unforeseen circumstances, NAFA will process a full refund of the course fees.

8. Replacement Lessons

- There is strictly no replacement lesson should participant absent himself/herself from the course.
- There will be a replacement lesson for lessons which fall on a Public Holiday.
- No transfer of course/class or deferment is allowed upon commencement of a course.

9. Refund of Fees

- Withdrawal requests should be made in writing with supporting relevant documents (if any) to Centre for Lifelong Education (lifelongeducation@nafa.edu.sg)

Withdrawal before the course commencement date	The course fee will be refunded after deduction of S\$21.40 as administrative charges.
Withdrawal on or after the course commencement date	No refund will be given.

10. Certification

- Participants with at least 70% attendance will receive a Certificate of Participation.

11. Personal Data Protection Act

- If you wish to withdraw your consent, please email to NAFA Data Protection Officer at dataprotection@nafa.edu.sg, or indicate in this application form. It will be considered deemed consent if we do not hear from you.