

The Student Notebook Subsidy Scheme provides financial subsidy to students from the lower income household to purchase a personal notebook for their studies at NAFA.

Eligible applicants will be offered subsidies for the co-payment of notebook purchased from NAFA's appointed vendors. Students can choose from a variety of notebooks according to their preference and affordability. (refer to list of notebook models and specifications in Section 3 of this application form)

## A) Eligibility

- Full-time 1<sup>st</sup> year Diploma students in AY2019/2020
- Singapore Citizens or Singapore Permanent Residents
- Financially needy students, with household per-capita income (PCI) not exceeding S\$690 per month or Gross Household Income (GHI) not exceeding \$2,750 per month
  - *Gross Household Income (GHI) refers to the total gross monthly income of family members living in the same household.*
  - *Per-capita income (PCI) refers to gross household income (GHI) divided by the number of family members living in the same household.*

## B) Amount of Subsidy

The household income will determine the subsidy that the student is eligible for. The income criteria is based on a 2-tier system where students will be eligible for the following subsidies:

Household income per month	Eligible Subsidy
PCI ≤ S\$350 <u>or</u> GHI ≤ S\$1,350	<b>Tier 1</b> Subsidy of up to 75% of the value of approved notebook model (before GST), capped at \$1,400, whichever is lower
PCI S\$351 - S\$690 <u>or</u> GHI S\$1,351 to S\$2,750	<b>Tier 2</b> One-time subsidy of \$500 for the co-payment of approved notebook model

- *Students only need to meet one of the income assessment criteria (either PCI or GHI) to qualify for the subsidy*
- *If a student meets both the GHI and PCI assessment criteria, the subsidy that accords the higher provision will be awarded to the student.*

## C) Conditions of Subsidy

- Students are not allowed to change the notebook model after the submission of this application.
- Upon notification of the offer of subsidy, students must make the online order of the approved notebook model and co-payment directly with the appointed vendor. NAFA will then follow-up to pay the subsidised amount to the vendor.
- Students who withdraw from their course of study at NAFA during the first year of study are required to refund to NAFA, the amount of the subsidy which was offered to co-pay the notebook.

**Note: Students who are applying for subsidy should only place order of the notebook after they are notified the outcome of their application.**

## D) Timeline (Semester 1 of AY2019/2020)

Week 1 (5 - 11 Aug 2019)	Commencement of new academic year
Week 2 – 4 (12 – 30 Aug 2019)	<p><u>Application period (3 weeks)</u></p> <ul style="list-style-type: none"> <li>• Office of Student Affairs (OSA) will make announcement of the application in StudentNet.</li> <li>• Students to download the ‘Student Notebook Subsidy Scheme’ application form from StudentNet or obtain the hardcopy form from OSA located at Campus 1 Wing A Level 2.</li> <li>• Students must complete Sections 1 to 4 of the application form and submit to <u>OSA</u>, together with the following supporting document(s) of family members:           <ul style="list-style-type: none"> <li>- NRIC (front &amp; back) of family members</li> <li>- Income documents of family members               <ol style="list-style-type: none"> <li>a) Latest payslip, or</li> <li>b) CPF 12-month contribution history, or</li> <li>c) Latest Income Tax Assessment, or</li> <li>d) Income certification letter by employer, and/or</li> <li>e) “Income Declaration Form” for unemployed or self-employed family members who are unable to furnish income documents (refer to Annex for the income declaration form)</li> </ol> </li> </ul> </li> </ul> <p><b>Closing date of application: 30 Aug 2019</b> Late submission or applications without complete supporting documents will not be considered.</p>
Week 8 (23 – 27 Sep 2019)	<p><u>Notification of the outcome of application (1 week)</u> Successful applicants will be informed of the co-payment that they need to make to the vendor, based on the model of the notebook that was selected in Section 3 of this application form.</p> <p>Unsuccessful applicants who are not offered the subsidy may still purchase the notebook (full promotional price) directly from the vendor.</p>
Week 9 – 10 (30 Sep – 11 Oct 2019)	<p><u>Online order and co-payment by Students (2 weeks)</u> Successful applicants will order the notebook directly from the respective vendors (based on the notebook selection on Section 3):</p> <ol style="list-style-type: none"> <li>1. <u>Acer Computer (Singapore) Pte Ltd</u> Contact: Ms Kymmi Zheng Email: <a href="mailto:kymmi.zheng@acer.com">kymmi.zheng@acer.com</a> ; Tel: 6895 6293 Online Order: <a href="https://secured.acer.com.sg/onlineorder/nafa/">https://secured.acer.com.sg/onlineorder/nafa/</a> <b>Co-Payment method: Cash on Delivery</b></li> <li>2. <u>AsiaPac Distribution Pte Ltd</u> Contact: Mr James Wai Email: <a href="mailto:james.wai@asiapac.com.sg">james.wai@asiapac.com.sg</a> ; Sales Hotline: 1800 274 2722 Online Order: <a href="http://www.asiapac.com.sg/nafa">http://www.asiapac.com.sg/nafa</a> <b>Co-Payment method: Cash on Delivery</b></li> <li>3. <u>JK Technology Pte Ltd</u> Contact: Ms Jean Ng Email: <a href="mailto:jean_ng@jktech.com.sg">jean_ng@jktech.com.sg</a> ; Tel: 6841 6868 (ext. 3004) Online Order: <a href="https://academic.com.sg/collections/nafa">https://academic.com.sg/collections/nafa</a> Co-Payment method: <b>Bank Transfer or PayNow before delivery</b></li> </ol>

**SECTION 1: PERSONAL PARTICULARS**

Full name as in NRIC:

NRIC.:	Admission Number:
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Nationality: (please tick ✓)  <input type="checkbox"/> Singaporean <input type="checkbox"/> Singapore PR	Contact details  • Handphone: • Email address:
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Course of study:

**SECTION 2: FAMILY BACKGROUND**

Immediate family member refers to spouse, parents and all children who may or may not be living together with the student. Non-immediate family member refers to grandparents, siblings, spouses of siblings, siblings of parents, and any other relatives who are living together with the student.

Names of immediate and non-immediate family members	Relationship	Age	Occupation	Gross Monthly income (S\$)

# STUDENT NOTEBOOK SUBSIDY SCHEME

SECTION 3: LIST OF APPROVED NOTEBOOK MODELS BY NAFA APPOINTED VENDORS												
Tick (✓) the model that you are applying for	Notebook Vendor	Model	Processor	Graphics Processor	RAM	Storage	Screen Size / Weight	Accessories bundled	Warranty	*Price (with GST)	Co-Payment by student (After less Tier 1 subsidy)	Co-Payment by student (After less Tier 2 subsidy)
	Acer Computer (Singapore) Pte Ltd	Acer Travelmate P314	Intel® Core™ i7 8565U Quad-core (up to 4.60 Ghz, 8 MB SmartCache)	NVIDIA® MX230 2 GB Dedicated Graphics	16GB	512 GB SSD	14" / 1.55kg	1. Acer Backpack 2. Acer Optical wired Mouse	3 years (on-site) Parts & Labour	\$1,495.00	<b>\$373.75</b>	<b>\$995.00</b>
		Acer Travelmate X514	Intel® Core™ i5 8265U Quad-core (up to 3.90 Ghz, 6 MB SmartCache)	Intel UHD Integrated Graphics	8GB	512 GB SSD	14" / 0.98kg	1. Acer Backpack 2. Acer Optical wired Mouse	3 years (on-site) Parts & Labour	\$1,166.00	<b>\$291.50</b>	<b>\$666.00</b>
	AsiaPac Distribution Pte Ltd	Asus FX504	Intel® Core™ i7-8750H Processor (2.2GHz, 9M Cache, Up to 4.1GHz)	NVIDIA® GeForce® GTX 1050 with 4GB DDR5	16GB	256GB SSD + 1TB SATA HDD	15.6" / 2.3kg	1. HDMI to VGA Dongle 2. 1TB SATA HDD 3. Notebook Lock 4. Backpack 5. Mouse 6. Headset with Mic	3 Years Local On-Site Warranty (Parts & Labour) + 2 Years International Carry-In Warranty	\$1,380.16	<b>\$345.04</b>	<b>\$880.16</b>
		Asus P5440	Intel® Core™ i7-8565U Processor (1.8GHz, 8M Cache, Up to 4.6GHz)	NVIDIA® GeForce® MX130 with 2GB DDR5	8GB	256GB SSD + 1TB HDD	14" / 1.22kg	1. USB to LAN Dongle 2. Type-C to LAN Dongle 3. 1TB SATA HDD 4. Notebook Lock 5. Carry Case 6. Mouse 7. Headset with Mic	3 Years Local On-Site Warranty (Parts & Labour) + 3 Years International Carry-In Warranty	\$1,709.86	<b>\$427.47</b>	<b>\$1,209.86</b>
		Lenovo T480	Intel® Core™ i7-8550U Processor 1.8 GHz (8M Cache, up to 4.00 GHz)	MX150 2GB GDDR5	16GB	512GB SSD	14" / 1.58kg	1. Lenovo Optical Mouse 2. Lenovo HDMI to VGA Adapter 3. Carry bag	3 years on-site warranty	\$2,188.00	<b>\$788.00</b>	<b>\$1,688.00</b>
		Lenovo L380 Yoga	Intel® Core™ i5-8550U Processor 1.6 GHz (6M Cache, up to 3.4 GHz)	Intel UHD Graphics 620	8GB	512GB SSD	13.3" / 1.56kg	1. Thinkpad Pen ProEthernet 2. Extension Connector Lenovo 3. HDMI to VGA Adapter 4. Carry bag	3 Years Local On-Site Next Business Day Warranty	\$1,788.00	<b>\$447.00</b>	<b>\$1,288.00</b>

# STUDENT NOTEBOOK SUBSIDY SCHEME

SECTION 3: LIST OF APPROVED NOTEBOOK MODELS BY NAFA APPOINTED VENDORS (CONT'D)												
Tick (✓) the model that you are applying for	Notebook Vendor	Model	Processor	Graphics Processor	RAM	Storage	Screen Size / Weight	Accessories bundled	Warranty	*Price (with GST)	Co-Payment by student (After less Tier 1 subsidy)	Co-Payment by student (After less Tier 2 subsidy)
	JK Technology Pte Ltd	Dell Latitude 5590	Intel® Core™ i7-8650U (4 Core, 8MB Cache, 1.9GHz, 15W, vPro)	Nvidia GeForce® MX130 w/2GB GDDR5	16GB	512GB SSD	15.6" / 1.88kg	1. Dell Essential Briefcase 2. Dell WM126 Wireless Optical Mouse - Black 3. Dell USB Slim DVD+/-RW Drive	3 Years	\$1,885.00	<b>\$485.00</b>	<b>\$1,385.00</b>
		Dell Latitude 3400	Intel® Core™ i5-8265U Processor (4 Core, 6MB Cache, 1.6GHz, 15W)	Intel UHD 620 Graphics	8GB	256GB SSD	14" / 1.67kg	1. Dell Professional Briefcase 14	3 Years	\$1,315.00	<b>\$328.75</b>	<b>\$815.00</b>
		Dell Latitude 5300	Intel® Core™ i5-8265U Processor (4 Core, 6MB Cache, 1.6GHz, 15W)	Intel UHD 620 Graphics	8GB	256GB SSD	13.3" / 1.24kg	1. Dell Urban Briefcase 15	3 Years	\$1,599.00	<b>\$399.75</b>	<b>\$1,099.00</b>
		Apple Macbook Pro 15"	2.6GHz 6-core 9th-generation Intel Core i7 processor (Turbo Boost up to 4.5GHz)	Radeon Pro 555X with 4GB of GDDR5 memory	16GB	512GB SSD	15.4" / 1.83kg	-	1 year 3 years (Add Applecare: \$285)	\$3,539.00	<b>\$2,139.00</b>	<b>\$3,039.00</b>
		Apple Macbook Pro 13"	2.4GHz quad-core 8th-generation Intel Core i5 processor (Turbo Boost up to 4.1GHz)	Intel Iris Plus Graphics 655	8GB	256GB SSD	13.3" / 1.37kg	-	1 year 3 years (Add Applecare: \$285)	\$2,415.00	<b>\$1,015.00</b>	<b>\$1,915.00</b>

*\*Prices are subjected to changes (updated as at 23 Jul 2019)*

Important notes:

- Please choose only one model that you intend to purchase. Students are not allowed to change the notebook model after the submission of this application.
- Co-payment by students: Cash on delivery (for Acer Computer and AsiaPac Distribution); Payment before delivery (for JK Technology)

# STUDENT NOTEBOOK SUBSIDY SCHEME

SECTION 4: DECLARATION	
<ul style="list-style-type: none"> <li>I hereby declare that the information and supporting documents provided in this application are true and correct to the best of my knowledge, and that I have not wilfully suppressed any material fact.</li> <li>I also undertake to refund the value of the subsidy received if any of the information is subsequently found to be falsely declared</li> </ul>	
<p>_____</p> <p>Signature of Applicant/ Date</p>	

**For official use:**

Total household income		Per-capita income	
Met criteria of application	<b>Yes / No</b>	Subsidy level (for approved cases)	<b>Tier 1 / Tier 2</b>
Model and full price of selected notebook	<b>Model:</b> <b>Full Price:</b>		
Co-payment amount by student		Subsidy amount offered by NAFA	
Application processed by: (Name/ signature/ date)			
Application checked by: (Name/ signature/ date)			

**INCOME DECLARATION FORM**

(A) FOR **UNEMPLOYED** IMMEDIATE FAMILY MEMBERS

- Please complete this income declaration for unemployed family members (excluding NS Men and students).
- Please attach the most recent 3-month CPF contribution statement for proof of non-employment.

<b>(i) Applicant's Particulars</b>			
Name			
<b>(ii) Family Member's Particulars</b>			
Name		NRIC	
Relationship to applicant		Age	
Reason(s) for unemployment (e.g. Housewife, Retiree)		Last record (month/ year) of employment	
<p>I declare that the information provided above is true to the best of my knowledge and I understand that if the information provided is false, this application will be rejected. I also undertake to refund the value of the subsidy received if any of the information is subsequently found to be falsely declared.</p>			
<p>_____</p> <p>Signature of family member</p>		<p>_____</p> <p>Date</p>	

**INCOME DECLARATION FORM**

(B) FOR **SELF-EMPLOYED** IMMEDIATE FAMILY MEMBERS

- Please complete this section for self-employed family members.
- Please attach the most recent 12-month CPF contribution statement or Income Tax of Assessment as proof of self-employment and income.

<b>(i) Applicant's Particulars</b>			
Name			
<b>(ii) Family Member's Particulars</b>			
Name		NRIC	
Relationship to applicant		Age	
Nature of self-employment		Average monthly income	
<p>I declare that the information provided above is true to the best of my knowledge and I understand that if the information provided is false, this application will be rejected. I also undertake to refund the value of the subsidy received if any of the information is subsequently found to be falsely declared.</p>			
<p>_____</p> <p>Signature of family member</p>		<p>_____</p> <p>Date</p>	